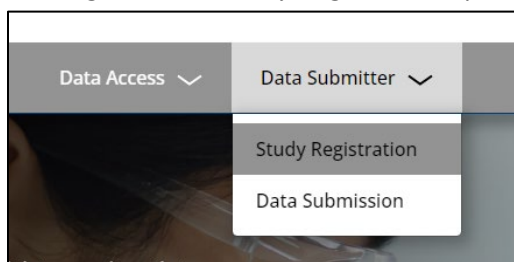# RADx® Data Hub

Study Registration is the process of adding a new study to the RADx Data Hub. Before users add a new study, an NIH Officer must supply RADx Data Hub Data Curators with the completed Material Transfer Agreement (MTA). The Data Curators will upload the MTA into the system. After that, users will receive an automated email notification to add additional study metadata and will be able to find their study in their Study Registration Dashboard. After receiving the email users should:

1. Click "Study Registration" under "Data Submitter" in the navigation bar (Figure 1). The system will navigate you to the Study Registration Dashboard (Figure 2).

Figure 1: The Study Registration option in the Upper Navigation Bar

2. Locate the newly added study in the table and click the "Edit" link. The entry status should read "Pending DCC Input" (Figure 2).

Figure 2: Study Registration Dashboard

Please view a form by clicking an edit icon below.

PHS	Study Name	Status	Created Date	Edit
phs007001	For Testing - RADx/ Study Registration Information	Pending DCC Input	4/17/2024	✎
phs002650	Building Resiliency and Vital Equity (BRAVE)	In Review	11/15/2021	✎
phs002873	The Cherokee Nation Community-Driven Program for Testing and Contract Tracing (Cherokee PROTECT)	In Review	4/20/2022	✎
phs003021	Community Organizations for Natives: COVID-19 Epidemiology, Research, Testing, and Services (CONCERTS)	In Review	8/12/2022	✎
phs003366	You & Me: Test and Treat	In Review	7/27/2023	✎
phs003368	SCALE UP Utah II: Community-Academic Partnership to Address COVID-19 Testing and Vaccination Among Utah Community Health Centers	In Review	7/28/2023	✎

3. Fill in blank "(C)DCC Input" metadata fields (Figure 3). Users may review the MTA form by clicking "Download Study PDF" in the top-right.

Figure 3: Study Registration Form (Submitter View)

4. Click "Submit" button at the bottom of the form to send it to the RADx Data Hub Data Curators for review. The Data Curators will reach out with any questions.

Note: To edit study metadata fields that were in the original MTA form, contact the Data Curators using the "Contact Us" feature. Users cannot edit data using the system's user interface.